



New Mexico Regulation and Licensing Department

CONSTRUCTION INDUSTRIES DIVISION

P.O. Box 25101 ▪ Santa Fe, NM 87504 ▪ Ph. (505) 476-4675 ▪ Fax (505) 476-4685
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505 S. Main St., Suite 103 ▪ Las Cruces, NM 88004 ▪ Ph (575) 524-6320 ▪ Fax (575) 524-6319
www.rld.state.nm.us/construction

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Governor

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Temporary Directive on Temporary Journeyman Certificate

Applicant must indicate on the application which temporary certificate is being sought.

A temporary journeyman certificate may be issued to an applicant upon completion of the following:

- A. Applicants from reciprocal states:
 1. Completion of division approved application.
 2. Proof of current active journeyman certification from the reciprocal state in which testing was completed with a passing score.
 3. Applicants shall be issued a 30-day temporary journeyman certificate upon receipt of the above with the permanent journeyman certificate issued upon verification of good standing from the reciprocal state.
- B. Applicants from non-reciprocal states with a current journeyman certificate:
 1. Requirements:
 - a. Completion of division approved application.
 - b. Proof of current journeyman certification from another state.
 - c. Submission and approval of work experience that meets New Mexico's minimum requirements on a division approved affidavit either from licensed companies for their own employees or from local or out-of-state labor organization(s).
 2. Procedure:
 - a. A temporary 30-day journeyman certificate shall be issued upon:
 - 1) Approval of all submitted documents.
 - 2) Proof of registration and payment of testing fees for both the written and the practical exam(s), as applicable. Applicants must be pre-approved by the licensing manager to register.
 - b. Upon proof of completed written testing with a minimum passing score of 75% within the initial 30-day period, the temporary journeyman certificate may be extended an additional 30-day period, to allow the applicant to take and pass the practical exam.

Administrative Services Division
(505) 476-4800

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions Division
(505) 476-4600

Construction Industries Division
(505) 476-4700

Financial Institutions Division
(505) 476-4885

Manufactured Housing Division
(505) 476-4770

Securities Division
(505) 476-4580

- c. The permanent journeyman certificate shall be issued upon successfully passing both the written and the practical exam(s) if applicable.
- d. Applicants who do not pass a required exam are not eligible for a temporary journeyman certificate and the issued temporary journeyman certificate shall be immediately cancelled.

An active temporary journeyman certificate allows an applicant to perform work while employed by a licensed contractor within the scope of work for which the journeyman has received the certificate.

A temporary journeyman certificate shall be issued one time only. The certificate is intended to allow the individual to work while awaiting to fulfill all requirements necessary to obtain a permanent New Mexico journeyman certificate. Temporary journeyman certificates are not subject to extensions, re-issues or refunds.

The Construction Industries Division (CID) licensing manager shall have the authority to extend deadlines within her discretion, if extraordinary circumstances are established.

The temporary journeyman certificate shall be issued by Construction Industries Division Licensing Manager.

If you have any questions not answered above, please contact CID licensing manager, Katherine Torres at Katherine.torres@state.nm.us or at (505) 490-0477. Applicants should submit all documentation to PSI and may contact PSI to register for the exams at (877) 663-9267, fax at (505) 433-5266 or mail to or visit in person at 2820 Broadbent Parkway NE, Suite E-F, Albuquerque, NM 87107